

Date: Thursday, 14th April 2022  
Our Ref: MB/CM FOI 5135

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**Re: Freedom of Information Request FOI 5135**

We are writing in response to your request submitted under the Freedom of Information Act, received in this office on 04th April 2022.

Your request was as follows:

Please kindly send to me, all recorded information that the Trust holds regarding its outsourcing of the provision of pre-paid debit cards in the financial years 2020/21 and 2021/22 and its current and planned outsourcing of the provision of pre-paid debit cards in 2022/23 and future financial years.

Such information should include all recorded information regarding: -

- the Trust's outsourcing of the provision of pre-paid debit cards for the use by staff, volunteers, patients and service users;
  - the ways in which the Trust uses pre-paid debit cards;
  - the full name(s) of any outsourced service provider(s) supplying the Trust;
  - the contract(s) with any outsourced service provider(s) supplying the Trust;
  - the date(s) on which contract(s) with outsourced service provider(s) expire;
  - the total fees paid by the Trust, or budgeted to be paid, by supplier, for each of the financial years requested above;
  - the number of pre-paid debit card users the Trust had, or anticipates having, for each of the financial years listed above;
  - the tendering process, or other procurement method, under which the outsourced contract(s) were awarded;
  - the tendering process, or other procurement method, under which the service will be re-contracted; and
  - the date on which the process referred to in (h), for the re-contracting of the outsourced service, will commence.
- the name and email address of the person within the Trust who has responsibility for the Trust's management and provision of pre-paid debit cards.

1)  I can confirm in accordance with Section 1 of the Freedom of Information Act 2000 (FOIA) that we do not hold the information you have requested. Therefore we cannot provide this information.

Under the FOIA, we are not required to create this information in order to answer your request. I should explain that the FOIA is to do with transparency of information held by public authorities. It gives an individual the right to access recorded information held by public authorities. The FOIA does not require public authorities to generate information, or

to answer questions, provide explanations or give opinions, unless this is recorded information that they already hold.

Please see our response above in [blue](#).

### **Re-Use of Public Sector Information**

All information supplied by the Trust in answering a request for information (RFI) under the Freedom of Information Act 2000 will be subject to the terms of the Re-use of Public Sector Information Regulations 2005, Statutory Instrument 2005 No. 1515 which came into effect on 1st July 2005.

Under the terms of the Regulations, the Trust will licence the re-use of any or all information supplied if being used in a form and for the purpose other than which it was originally supplied. This license for re-use will be in line with the requirements of the Regulations and the licensing terms and fees as laid down by the Office of Public Sector Information (OPSI). Most licenses will be free; however the Trust reserves the right, in certain circumstances, to charge a fee for the re-use of some information which it deems to be of commercial value.

Further information can be found at [www.opsi.gov.uk](http://www.opsi.gov.uk) where a sample license terms and fees can be found with guidance on copyright and publishing notes and a Guide to Best Practice and regulated advice and case studies, at [www.opsi.gov.uk/advice/psi-regulations/index.htm](http://www.opsi.gov.uk/advice/psi-regulations/index.htm)

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Freedom of Information Office at the address above.

**Please remember to quote the reference number, FOI 5135 in any future communications.**

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely

*Mike Burns*

**Mr. Mike Burns, Executive Lead for Freedom of Information**